ELECTRICAL SERVICE ORDER FORM

Name of Event	Event Date(s)	Booth #
Company Name	Phone #	Fax #
Address	City	State	Zip
Contact Person	Signature	Date

STANDARD ELECTRICAL SERVICE

120 volts per single receptacle	Pre Paid Rate Per Day	Standard Rate Per Day	Quantity (Number of Days)	Subtotal		TOTAL
120 Volts 20 amp	$110.00	$130.00				$
208 Volts Per Connection	Single Phase	Standard Single Phase	Quantity	Subtotal		TOTAL
208 Volts 30 amp	$184.00	$219.00				$
208 Volts 50 amp	$283.00	$328.00				$
			TOTAL			

SERVICE ACCESSORIES - ITEMS DO NOT INCLUDE POWER

	Pre Paid Rate	Standard Rate	Quantity	Subtotal		TOTAL
Extension Cord	$21.00	$25.00				$
Power Strip	$28.00	$34.00				
Triple Tap	$16.00	$19.00				
			TOTAL			

ELECTRICAL LABOR - CHARGES INCLUDED WITH STANDARD ELECTRICAL SERVICE ONLY

Labor time will be charged in One Hour Increments. Minimum Charge: One Hour

	Standard Rate	Quantity	Subtotal		Total
Straight Time:Monday - Friday	$80.00 / hour			No Tax	$
Premium Time:Saturday/Sunday/Holidays	$160.00 / hour			No Tax	$
			TOTAL		

INTERNET SERVICES - CHARGES DO NOT INCLUDE CONNECTION CORDS

	Pre Paid Rate	Standard Rate	Quantity	Subtotal		TOTAL
Wired Internet	$75.00	$85.00				$
Wireless Internet	$50.00	$60.00				

Telephone and data connections will be an additional cost

TOTAL for all SERVICES	$

PAYMENT INFO

CREDIT CARD _____ PLEASE COMPLETE SECTION BELOW

CHECK _____ IF MARKED, CHECK MUST BE RECEIVED ONE WEEK PRIOR TO EVENT

CARD HOLDER NAME: _____   TELEPHONE #: _____
PRINT NAME AS IT APPEARS ON CARD

CREDIT CARD TYPE - PLEASE CIRCLE   VISA   MC   MC   AMEX   DISC

CREDIT CARD #: _____-_____-_____-_____   EXP. DATE: _____/_____   CVV #_____

SIGNATURE _____ Date: _____ DATE: _____

NOTE – Completed Credit Card Forms must be sent via encrypted email file