



**WE ACCEPT:**      **American Express**      **VISA**      **MasterCard**      **Discover**

## CREDIT CARD BILLING INFORMATION

\*(3 digit MC/Visa 4 digit Amex)

Cardholder hereby authorizes Capital to charge credit card described herein for all charges incurred by Exhibitor and has read, understands and agrees to all forms in the exhibitor manual and agrees to pay all charges as described in the Cardholder Agreement. All estimated charges must be paid in ADVANCE, and a valid credit card must be on file with Capital authorizing payment for modified and/or additional charges. All charges must be paid by the end of the show.

**IMPORTANT: PLEASE PROVIDE YOUR BOOTH REPRESENTATIVE WITH A COPY OF THIS CREDIT CARD AUTHORIZATION FORM TO AVOID ANY MISUNDERSTANDING.**

## CREDIT CARD PAYMENT POLICY

**NO SERVICES WILL BE RENDERED UNTIL THIS DOCUMENT IS COMPLETED, SIGNED  
AND RETURNED TO CAPITAL**

**COLLECTION POLICY:** In the event this contract is turned over to an attorney for collection or dispute, Capital will be entitled to reasonable attorney fees.

Capital Convention Contractors · 153 Northboro Rd · Suite 6 · Southborough, MA 01772  
Phone 877-335-3700 · Fax 508-481-1150 · Email [help@capitalconventions.com](mailto:help@capitalconventions.com)

## ELECTRICAL ORDER FORM

**Advance Order Price Deadline: March 5, 2026**

**Electrical service is ordered by Quantity of Drops and price is for the duration of show.**

	# Drops	DESCRIPTION	Adv Price	Floor Price	Amount
<b>120 VOLTS</b>		0-500 Watts (5 AMPS)	\$195.50	\$271.40	
		500-1000 Watts (10 AMPS)	\$230.00	\$287.50	
		1001-1500 Watts (15 AMPS)	\$248.40	\$333.50	
		1501-2000 Watts (20 AMPS)	\$257.60	\$356.50	
<b>208 VOLTS SINGLE PHASE</b>		5 AMPS – 1000 Watts	\$259.90	\$349.60	
		10 AMPS – 2000 Watts	\$308.20	\$418.60	
		15 AMPS – 3000 Watts	\$363.40	\$492.20	
		20 AMPS – 4000 Watts	\$414.00	\$563.50	
		30 AMPS – 6000 Watts	\$627.90	\$846.40	
		60 AMPS – 12000 Watts	\$1,258.10	\$1,702.00	
		100 AMPS – 20000 Watts	\$2,104.50	\$2,769.20	
<b>208 VOLTS TRIPLE PHASE</b>		5 AMPS – 1800 Watts	\$322.00	\$437.00	
		10 AMPS – 3600 Watts	\$391.00	\$526.70	
		15 AMPS – 5400 Watts	\$450.80	\$614.10	
		20 AMPS – 7200 Watts	\$519.80	\$708.40	
		30 AMPS – 10000 Watts	\$784.30	\$1062.60	
		60 AMPS – 22000 Watts	\$1,575.50	\$2,058.50	
		100 AMPS – 36000 Watts	\$2,631.20	\$2,769.20	

**\*\*\*All pricing is for the duration of the show, not per day\*\*\***

**ADVANCE DISCOUNT ORDER PAYMENT MUST BE  
RECEIVED 14 DAYS PRIOR TO MOVE-IN.**

- ❖ No credit will be issued on equipment ordered and placed in your booth, either unused or after the close of the show. There is a 50% cancellation charge for orders cancelled at show-site.
- ❖ All materials are on a rental basis and remain the property of Capital.
- ❖ The undersigned is responsible for all items ordered and for its condition at close of show.

<b>SUB TOTAL</b>	\$ _____.
<b>15% SERVICE FEE</b>	\$ _____.
<b>MA TAX 6.25%</b>	\$ _____.
<b>GRAND TOTAL</b>	\$ _____.

PLEASE COMPLETE THE FOLLOWING INFORMATION ON EACH ORDER SHEET. I have read and understand the Liability and Insurance Bulletin included in this packet and as stated on the enclosed sheets.

Company Name \_\_\_\_\_ Contact Person \_\_\_\_\_ Booth # \_\_\_\_\_  
Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_ Signature \_\_\_\_\_  
Phone ( ) \_\_\_\_\_ Fax ( ) \_\_\_\_\_ Email address \_\_\_\_\_

If you have any questions, please feel free to contact Exhibitor Services at the number below.

**EMAIL, MAIL OR FAX FORM TO:**

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